

EQUIPMENT MANAGER (DOI Board Position)

Responsibilities:

- Attend Board meetings.
- Respond to inquiries from Club members regarding agility equipment.
- Maintain agility equipment for the Club between events repairing or replacing as necessary.
- Keep up-to-date on USDAA and AKC equipment specifications and related rules and notify Board of needed changes.
- Purchase equipment with Board approval.
- Sell old or unused equipment for the Club.

Event responsibilities:

- During trials or events organize people to assist with:
 - Set up of rings with needed equipment prior to the start of each event leaving additional equipment just outside of the rings.
 - Set up and take down of tables and tents prior to and at the conclusion of the event.
 - Assembly of needed jumps and equipment.
 - Coordinate with the Volunteer Coordinator for the set up of timer/scribe area for each ring during trials.
 - Daily placement of chairs in rings for workers.
 - Storage of equipment following the conclusion of the event.
- Be available to assist with equipment issues throughout the trial.
- Turn on/off field lights if needed.

Compensation:

- Gold membership

Updated April 2025