## **CLUB VICE-PRESIDENT (DOI Board Position)**

- Serve as second in chain of command.
- Attend all meetings of the Board and the membership and preside if Chairman is unavailable.
- Store Club banner and display it at public events.
- Plan holiday party.
- Coordinate voting of Spirit of Dog-On-It award.
- Order year end awards and/or bars as well as Spirit of Dog-On-It trophy and present these at the holiday party.
- Work with Webmaster to maintain up-to-date Club website and Facebook page.
- Respond to emails that pertain to promotion of the Club as well as items listed above.

## **Event responsibilities:**

- If available, attend Club sponsored trials and events and fill-in as needed.
- Serve as community liaison promoting the Club at public events and by responding to general inquiries regarding the Club as well as requests for demos or donations.
- Forward requests for demos and presentations to Club members to determine interest for participation and be point of contact for said event.
- Coordinate maintenance of trial ribbons and ADCH/P-ADCH bars ordering more as necessary.

## **Compensation:**

• Gold membership